**FIRC Q3 Exam Week Agenda**

**January 28 - February 1, 2013**

FIRC Public Speaking

**Exam Week: Communications Basics, Audience Analysis, & Delivery**

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| Day 1 (90 mins)  **Mon 1/28 & Tues 1/29** | Day 2 (90 mins.)  **Wed 1/30** | Day 3 (45 mins.)  **Thurs 1/31 & Fri 2/1** |
| * EXAMS 1 & 3 * EXAMS 2 & 4 | * Student Holiday | * **Review Syllabus** * **Communications Basics** encoding & decoding messages * **Audience Analysis** * What to learn about audiences * Connecting to audience * Adapting to cultural diversity * Public Speaking steps * Stage fright/building confidence * **Evaluation Methods**: instructor, peer, & self * **Delivery Methods**: manuscript, memorized, impromptu, extemporaneous * **Delivery** * Voice Production * Non-verbal communications: body language |
| **HW**: | **HW:** | **HW:**   * Read handouts on communications basics, audience analysis, & evaluation methods (pp.1-18) * Complete Student Information Form that is linked on my website homepage using your school google docs account login and password * Have parents sign syllabus |